

STUDENT JOB OPPORTUNITIES

MacAllister Rentals/Michigan CAT

JOB TITLE - Assorted Opportunities

Contact Person: **Lynn Corker**
Titles: **Sr Recruiter**
Address: **Detroit Metro Area - Macomb, Detroit, & Brownstown**

Phone: **N/A**
Email: **lynn.corker@michigancat.com**
Web Address: **www.macallister.com or www.michigancat.com**
Start / Finish Time: **May/June - August/September**
Hours Week: **Monday - Friday 7am - 5pm, Occassional Saturdays**
Rate Of Pay: **\$13.28/hr**
Work Comp / Liab. Insc.: **YES**
Job Responsibilities: **Overview: Primary duties of the position include but are not limited to: assists all walk and / or call-in customers in ordering parts, locating and ordering parts, processing all backorders and returns for customers and service department; and completing all associated paperwork.**

This Job is Open to ALL students who meet requirements.

Apply NOW!

Here is the direct link to apply to the position:

<https://careers-macallister.icims.com/jobs/3935/rental-services---summer-help-%28temporary%29---michigan/job?mode=view>

CoOp / Externship Credits available if you are in a CTE related program.

Contact Mr. Hintze, LCPS CoOp / Externship Coordinator for details on Jobs or Externships.

HINTZE: hintzmi@lc-ps.org

I. Position Objective

Position duties include but are not limited to: minor facility maintenance and upkeep, trash removal, and minor equipment assembly.

II. Essential Position Duties

- * Site maintenance including cleaning machines so they are neat in appearance and arranging equipment in yard in proper order by classification.
- * Minor facilities repair and maintenance.
- * Trash collection and removal.
- * Keep equipment clean and organized on the yard.
- * Keep wash bay and yard clean and professional looking at all times.
- * Keep parts room clean, organized, and professional looking at all times.
- * Keep grass cut and trash picked up around the yard.
- * Clean and prepare equipment to be serviced and repaired.
- * Pick up parts and supplies as needed.
- * The deadline, service line, and equipment staging areas are to be kept clean and organized at all times.
- * Notify management of all inoperable equipment.
- * Complete any and all special assignments or projects from the branch manager in a timely manner.
- * Notify manager of damaged equipment.
- * Storage of equipment and vehicles in appropriate manner when not in use to prevent property damage.
- * Safety.
- * Keep the shop and equipment staging areas clean and free of clutter.
- * Don't violate safety policies or rules.
- * Don't drive any equipment that you are not trained and authorized to drive.
- * Actively participate in safety meetings.
- * Use defensive driving principles.
- * Secure all unused chains and binders when not in use.

III. Position Requirements

- * Must be 18 years or older to apply.
- * Knowledge, skills and abilities typically acquired through a high school education.
- * Entry level position with technical or farming equipment background would be a plus.
- * Basic mechanical aptitude.
- * Ability to conduct self in a professional manner at all times.
- * Excellent communication skills including written, verbal and listening.
- * Product Knowledge would be a plus.
- * Excellent customer service skills.

Required education:

- * High school or equivalent

Job Type: Temporary

(don't let the Detroit location interfere, this is a posting for Detroit, Macomb, and Brownstown)

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