

STUDENT JOB OPPORTUNITIES

Carlson-Dimond & Wright, Inc.

JOB TITLE - assorted opportunities

Contact Person: Karen Schill
Contact Title: Sales Coordinator
Company Address: 25201 Terra Industrial Drive, Suite B
Chesterfield, MI 48051
Company / Contact Phone: (586) 949-5474 CDW main phone number
Company / Contact Email: karens@cdwdrives.com
Company Web Address: <https://www.cdwdrives.com/>
Start / Finish Time: Monday – Friday from 8:00 AM to 5:00 PM.
Hours Week: 40+/-
Rate Of Pay / Salary:: TBD
Work Comp / Liab. Insc.: Yes
Job Opening Date: CURRENT
Job Closing Date: OPENENDED
Job Responsibilities: See attached

This Job is Open to ALL students who meet requirements.

Apply NOW!

Contact Owner by Phone or Email

CoOp / Externship Credits available if you are in a CTE related program.

Contact Mr. Hintze, LCPS CoOp / Externship Coordinator for details on Jobs or Externships.

HINTZE: hintzmi@lc-ps.org

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www.CDWdrives.com



Assistant Applications/Estimating Engineer

Duties include processing inquiries from customers and prospective customers. The inquiries are generated by our field sales representatives, from our website, referrals from our vendors and in response to our marketing campaigns. He/she will work under and report to the Senior Applications/Estimating Engineer.

Inquiries require the engineer to communicate with customers and vendors to create and submit proposals in response to the inquiries. Many times a requirement will be to create a CAD drawing to support the proposal. Proposals are created in a commercial software product. The Engineer must demonstrate mechanical aptitude and be literate in CAD and MS Office software. The Engineer will be required to follow-up on proposals and assist the sales team with miscellaneous tasks.

Work days are Monday – Friday from 8:00 AM to 5:00 PM.

Electro-mechanical training/ aptitude/background are a plus. Good communication, phone, computer and listening skills are vital.

Compensation includes salary, expenses and benefits, including health insurance, paid holidays and paid vacation.

The candidate must have a valid driver's license; pass reference and background checks and successfully pass a physical and drug test.

Resume & Cover Letter to: HR@CDWdrives.com or fax to (586) 949-4041

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Assistant Mechanic/Shop Technician

Depending on candidate, this is a full time, part time or entry level position. The duties include, but are not limited to, shipping and receiving orders, inspection, evaluation of and repairing customer's equipment, assembling and preparing new equipment for shipping.

A typical job could include repairing a gearbox, or assembling clutches, torque limiters, brakes or complete drive systems prior to shipment.

The technician will work for the shop manager. Under supervision the technician will learn the job. When the initial training period is over, the technician may work on projects independently.

The technician will be trained in safety procedures, and will be trained and required to operate a forklift, an electric hoist and other shop equipment and tools.

Electro-mechanical training/ aptitude/background are a plus. Good communication, phone, computer and listening skills are vital.

Work hours are Monday - Friday from 8:00 AM - 5:00 PM.

Compensation includes salary, expenses and benefits, including health insurance, paid holidays and paid vacation.

The candidate must have a valid driver's license; pass reference and background checks and successfully pass a physical and drug test.

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