

STUDENT JOB OPPORTUNITIES

Atkinson - Insurance Group

JOB TITLE - Customer Service Representative

Contact Person: **Ryan J. Atkinson**
Contact Titles: **Agency Owner**
Company Address: **42633 Garfield Road, Suite 318**
Clinton Township, MI 48038
Company / Contact Phone: **586-557-8084**
Company / Contact Email: **ryan@atkinson-insurancegroup.com**
Company Web Address: **www.atkinson-insurancegroup.com**
Start / Finish Time: **Open 9AM - 5PM**
Hours Week: **Flexible/Saturday Available**
Rate Of Pay / Salary: **\$15 - \$18 per hour**
Work Comp / Liab. Insc.: **WC - No / GL - Yes**
Job Opening Date: **Immediate Opening**
Job Closing Date: **None**
Job Responsibilities: **Customer Service Representative** - *Insurance agency job duties include phone calls, emails, and scheduling appointments with clients. Clean and comfortable office setting. Computer proficient and knowledge of Microsoft Outlook email would be preferred. Looking for helpful personalities who are comfortable working with clients on a daily basis. **Apply today!***

This Job is Open to ALL students who meet requirements.

Apply NOW!

Contact Owner by Phone or Email

CoOp / Externship Credits available if you are in a CTE related program.

Contact Mr. Hintze, LCPS CoOp / Externship Coordinator for details on Jobs or Externships.

HINTZE: hintzmi@lc-ps.org