Describe your skills using action verbs. Review these sample verbs and select those that apply to you.

accelerated
accentuated
accomplished
achieved
acquired
acted
adopted
addressed
adjudicated
adjusted
administered
advanced
advised
advocated
altered
analyzed
anchored
applied
appointed
appraised
arbitrated
arranged
articulated
ascertained
assembled
assessed
assisted
associated
audited
augmented
authenticated
authored
authorized

balanced
bestowed
brainstormed
briefed
broadened
budgeted
built

calculated
calibrated
capitalized
captured
catalogued
caputated

deciphered
decided
decreased
defined
deleagated
delivered
demonstrated
deployed
derived
diagnosed
differentiated
developed
designed
detected
determined
devised
diagnosed
discerned
discovered
dispensed
displayed
dissected
distinguished
distributed
diversified
documented
dominated
doubled
drafted
drew
drove

halted
handled
headed
hired
honored
hosted
hypothesized
identified
illustrated
imagined
implemented
imported
improved
improvised
incorporated
increased
influenced
informed
initiated
innovated
inspected
inspired
installed
instituted
integrated
intensified
interpreted
interpreted
interviewed
introduced
invented
inventoried
investigated
itemized
joined
judged
justified
launched
led
learned
lectured
leveraged
liaised
licensed
listed

participated
partnered
perceived
perfected
performed
persuaded
piloted
pinpointed
pioneered
planned
positioned
predicted
prepared
prescribed
presented
presided
processed
procured
produced
programmed
progressed
projected
promoted
propelled
proofread
proposed
prospected
protected
proved
provided
publicized
published
purchased
qualified
quantified
questioned
ratified
realigned
reasserted
rebound
rebuilt
recaptured
received
recognized
recommended
reconciled

satisfied
saved
scheduled
searched
secured
serviced
selected
separated
served
shaped
shared
shepherded
simplified
sketched
slashed
sold
solidified
solved
sparked
spearheaded
specified
spoke
standardized
started
streamlined
steered
stimulated
strategized
strengthened
studied
structured
substantiated
succeeded
suggested
summarized
supervised
supplemented
supplied
supported
surpassed
synergized
synthesized
systematized
tabulated
talked
targeted
taught