

Welcome to the 2023-24 school year. This document will walk you through the creation of your Parent Portal account. You must complete this process using a web browser, prior to using the mobile application.

To access the Parent Portal please follow this link:

<https://ps.lc-ps.misd.net/public/home.html>

The following are the screen shots and the information required to access your child's information the first time.

1. Click on forgot username or password.



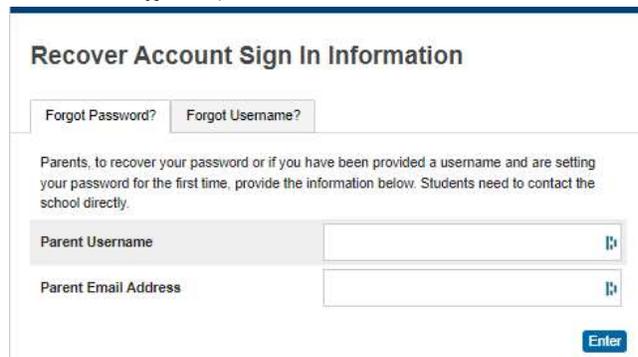
2. Username is the email you provided you child's school.

Parent Email Address enter the same email as

Parent Sign In



Parent Sign In form with fields for Username and Password, and a link for 'Forgot Username or Password?'



Recover Account Sign In Information form with tabs for 'Forgot Password?' and 'Forgot Username?'. It includes fields for Parent Username and Parent Email Address, and an 'Enter' button.

3. You will receive an email with a link to setup your password. **It might be in your junk/spam folder if not in your inbox.**



4. Follow the link to create your password.

The password must be 8 characters in length. REMINDER: Username is your email address.

PowerSchool Password Reset Request Inbox x

LCPS Message

You recently requested a new password.

To reset your password, visit the link below. This link is valid for only 24 hours.

https://ps.lc-ps.misd.net/public/recover_password.html?token=byw6ohr1Miu68mfFu1E180080e875

If clicking the link above does not work, copy and paste the web site address in a new browser window instead.

If you have forgotten your username, click the "Having Trouble Signing In?" link on the sign in page and follow

Note: Replies to this message are not monitored or answered.



PowerSchool SIS Recover Password form. It includes instructions: 'Enter your username and password. New password must: •Be at least 8 characters long •Not be a well known password.' It has fields for Username, New Password, and Confirm New Password, and an 'Enter' button.

Accessing Parent Portal

From the left menu you can navigate to your selection.

Note: Elementary parents will not see grades as they use standards-based



In the upper right-hand corner just under your name is where you will access your child's report card (grades 6-12 only), School Messenger and

School Pay information by clicking on the 



Accessing School Pay

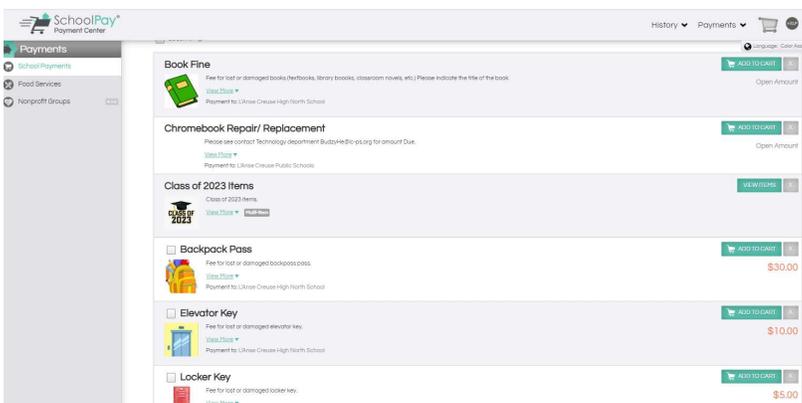
The first time you access SchoolPay you will need to register your account that will connect you to your students PowerSchool information. The link is found in the upper right corner using the 



Fill in all the fields and click continue. First time accessing School Pay ONLY

The screenshot shows a 'Create an Account' form with the following fields: E-mail Address *, Confirm E-mail *, First Name *, Last Name *, Address *, Address Line 2, City, Select State, Postal Code, Select Country, and Phone *. A 'Continue' button is at the bottom right. A 'Payer Info' button is at the top right.

School Pay dashboard, choose item(s) you wish to pay.



Click on add to cart the item  You can then check out, or add and continue shopping.

Add to Cart Item amount: \$30.00

Backpack Pass



Payment to: L'Anse Creuse High North School
Item Amount: \$30.00 [+ Additional Fees](#)

Purchase for:

Fee for lost or damaged backpack pass.

[← Add and Continue Shopping](#) [Check Out ▶](#)

Once you have chosen all items click checkout.

Cart Language: Color Assistance: Off

1 2 3

| | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  Backpack Pass To: L'Anse Creuse High North School For: L'Anse Creuse High North School Quantity: 1 | \$30.00 |   |
|  National Art Honor Society Membership Fee To: L'Anse Creuse High North School For: L'Anse Creuse High North School Quantity: 1 | \$7.00 |   |

Total: \$38.29

[Empty Cart](#) [+ ADD MORE ITEMS](#) [BILLING ▶](#)

Click on Billing, complete all fields, and click review order to process your payment.

Payment Language: Color Assistance: Off

1 2 3

CREDIT CARD

Payment Methods Accepted:    

Enter a Card

Credit Card Number

01 2023

CVV Code

Save this card information for future use. 

Card Label

Billing Information

NEW BALTIMORE Michigan

48047

United States

Total: \$38.29

[← CART](#) [REVIEW ORDER ▶](#)