

L'Anse Creuse Public Schools

PAY TO PARTICIPATE

PARENT INSTRUCTIONS

ATHLETIC CONTACT INFORMATION

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May 29, 2012

Dear Parents of Student Athletes Grades 7 to 12:

The goal of the L'Anse Creuse Public Schools has always been to offer excellent opportunities to students – both academic and extra-curricular. The district strives to partner with parents and to do what is in the best interest of students. With that in mind, times are challenging and budget issues are a major part of the challenge. The district believes it is important to continue to offer students the opportunity to participate in athletics. In the spirit of partnership with parents and continuing to offer opportunities to students, the following plan has been implemented:

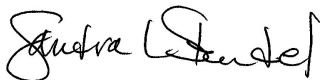
Effective with the 2012-2013 school year, L'Anse Creuse Public Schools will be implementing a Pay-to-Participate Program for school sports. To learn more about the program please refer to the Frequently Asked Questions (F.A.Q.) document on the district's web site (www.lc-ps.org).

A few items that we would like to bring to your attention about the Pay- to- Participate Program:

1. The cost per sport is \$140.00 for high school sport and \$75.00 for middle school sports. The cost for high school golf participation will be \$125.00. For further information on costs please refer to items #4 to #7 in the F.A.Q.
2. Payment for participation will be made after your student has made the team and at least one week prior to the first contest. In the case of certain middle school sports that are "no cut", payment will be made at least one week prior to the first contest.
3. The Pay-to-Participate Application will be available on the district's web site starting August 1, 2012. The application is to be completed and submitted online.
4. Payment will be made utilizing PaySchools on your student's school webpage. PaySchools accepts e-checks, credit cards and debit cards.

We are looking forward to being partners with parents and continuing to provide opportunities for our students. If you have any questions on the program please contact your school's athletic director.

Sincerely,



Sandra L. Standel
Assistant Superintendent for Personnel

Pay-to-Participate Sports Program effective 2012-2013

Frequently Asked Questions

OSCR 1 of 3 4/16/12

1. Why is the district doing this now?

Public education has witnessed significant reductions in its state aid, while experiencing increases in costs to health care, transportation, and other expenses directly related to the classroom. The concept is not new. Other Macomb County districts have been implementing a fee based sports program for years. To balance reductions fairly and minimize the impact to the classroom, LCPS will implement this new policy for the 2012-2013 school, which constitutes less than 10 percent of the actual athletic budget.

2. What is Pay-to-Participate?

Pay-to-Participate fees are the student's portion of the cost to participate in sports and help insure sports continue to be available to LCPS students.

3. Who is affected by this new Pay-to-Participate in sports program?

High school and middle school students who are selected to participate on a school based sports team. There is no fee to try out for the team.

4. How much will it cost per sport?

High school sports are \$140 per sport with a maximum charge of two sports per athlete, or a total of \$280, for sports with two-way bus transportation.

*Golf will pay \$125 per sport, with limited transportation provided.

Middle school sports are \$75 per sport with a maximum charge of two sports per athlete, or a total of \$150, for sports with two-way bus transportation.

5. Is there a family maximum?

A family maximum of \$560 may include a combination of middle and high school athletes.

6. What if I can't afford to pay the full amount?

A reduced fee is available for the Pay-to-Participate sports program for families who demonstrate financial need. In order to apply for reduced rates, families must apply online at www.lunchapp.com for free or reduced lunch benefits, which will also be used to qualify for the Pay-to-Participate reduced fee of \$82 for those receiving reduced lunch and \$77 for free lunch qualifiers.

7. What if I can't afford to pay at all?

Scholarships may be available to students with financial hardships. Families with this concern should contact their school's Athletic Coordinator's office. All information received will be kept confidential. If the fee is to be waived, a letter requesting the waiver must be sent to their schools' Athletic Coordinators' office.

8. When is payment due?

Once the athlete is selected for the team, the participation fee must be paid one week prior to the first contest. The fee must be submitted online through PaySchools.

9. Where can I make payments?

Through your school's Web page under PaySchools (acceptable payment is by debit card, credit card or e-check, only).

10. Where do I complete an application?

The Pay-to-Participate application must be submitted online at LCPS website (www.lc-ps.org/Athletics.) The fee must be submitted through PaySchools.

11. Will any other fees be assessed once my child makes the team?

The Pay-to-Participate fee is assessed in addition to any other normal expenses associated with the team, such as, but not limited to, camps, T-shirts, special shoes or equipment, personal apparel that will stay with the athlete, banquets, medals and/or trophies.

12. Does this guarantee my child equal playing time?

Payment of the participation fee does not guarantee a minimum amount of playing or practice time. Fees collected help offset the costs of offering the programs: this includes practice time, transportation and the possibility of playing time. Interscholastic sports are of a competitive nature and the coaches have full discretion about which athletes play and how often.

13. Is any of this fee refundable if my child gets hurt or drops the team?

Payment of the participation fee is **NOT REFUNDABLE** if the student voluntarily withdraws from the team, if there is a lack of playing time, ineligibility or if the student becomes ineligible during the season due to grades, if an athlete is removed from a team for disciplinary reasons, when a cancelled contest cannot be rescheduled, or when a full allotment of games cannot be scheduled.

A refund (50 percent) will only be given to an athlete who suffers a *seasonending injury* prior to the mid-point of scheduled games, which precludes him/her from participating in one-half of the regularly scheduled contests. A medical authorization letter from a physician must accompany such requests.

14. Will transportation be provided?

Two-way transportation will be provided for all sports except golf, which will have limited transportation.

15. Which sports will be affected? (all levels)

Baseball
Basketball
Cheerleading (Competitive)
Cheerleading (Sideline)
Cross-Country
Football
Lacrosse
Soccer
Softball
Swimming
Tennis
Track
Volleyball
Wrestling

16. What happens to the admissions collected at the entry from spectators?

All ticket proceeds are deposited to help offset athletic programming costs.

17. When will this take effect?

Pay-to-Participate will take effect for sports in the 2012-2013 school year.

18. If I want to talk to someone about this program, who is the best person to contact?

The Athletic Coordinator at your school can assist you.

L'Anse Creuse Public Schools

Pay-to-Participate Sports Fees Summary

Middle School

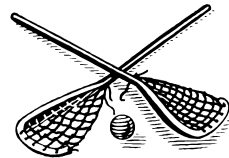
Grades 7-8	\$75 (per sport)
Grades 7-8	Free/Reduced Lunch Program, \$42 (per sport)

High School

Grades 9-12	\$140 (per sport)
Grades 9-12	\$125 (golf only)
Grades 9-12	Free Lunch Program, \$77 (per sport)
Grades 9-12	Reduced Lunch Program, \$82 (per sport)

*Maximum charge of 2 sports per Athlete

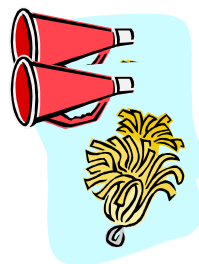
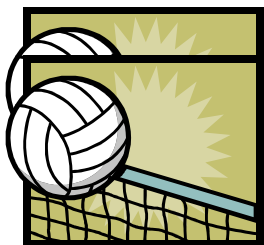
**Family Cap is \$560



L'Anse Creuse Public School

Pay-to-Participate Application Instructions

- ❖ Go to www.lc-ps.org
- ❖ Click on Department
- ❖ Click on MS Athletics or HS Athletics
- ❖ Click on Pay-to-Participate online application for your students' building
- ❖ Select grade
- ❖ Enter student's name, middle initial and last name
- ❖ Enter street number, address, city, state and zip code
- ❖ Enter home phone number
- ❖ Enter alternate phone number (if applicable)
- ❖ Enter email (if applicable)
- ❖ Select sport
- ❖ Select payment option
- ❖ Click on the <PaySchools> link in blue font to pay sport fee
- ❖ Enter PaySchools Confirmation Number
- ❖ Enter family cap information (if applicable)
- ❖ Read confirmation section and Pay-to-Participate program rules
- ❖ Check I confirm
- ❖ Enter name to certify that the information provided is accurate and correct
- ❖ Click on Submit



How to Use PaySchools

1. Log onto L'Anse Creuse Public Schools web site (www.lc-ps.org).
2. At the district's home page, go to the section "of interest" and scroll down the list of items to find "PaySchools Online Payment," click on item.
3. The next screen will reflect the PaySchool program. After reading, go to the drop down box and select your student's school. You may need to temporarily allow pop ups, depending on your computer.
4. This screen will now reflect the categories available. Please select a category.
5. After your category selection, you will now select a product. Click on "add to your cart."
6. Once the product selection is made, "Your Shopping Cart" screen will be displayed. You now have three options:
 - add more products (add different items to your cart)
 - update quantities (add more items, of the same product, to your cart)
 - check out (process and make payment)
7. **Check Out Procedure.** "Welcome! Please Register or Sign In". This screen will prompt you to register if you are a first time user or login if you are a repeat user. When you register, you will need to provide your name, billing address, telephone number, and e-mail address. You will also need to provide a password.

(For future reference, your e-mail address will be your login.)

8. Selecting Who Each Item is For.

- You will need to add your student(s). You will need to provide your student's first and last name and student ID number.
- Check "Add New Student" and complete the information.
- Assign your student(s) to the product selected, by selecting your student from the drop-down box next to the item name. Click on "Assign Item." This step will ensure that your payment is correctly assigned to your student and product.

9. **Check Out by Payment.** You will have the following options for payment on your order:

- **Payment by Check** - You will need your routing number (found on the bottom left of your check) and your check number. This payment will be processed through e-check.
- **Payment by Debit/Credit Card** (*This option is displayed next to “Payment by Check”*) - You may use Visa, MasterCard, or Discover credit or debit card. You will need your credit card number, expiration date and security code (3 digit number on the back of your card.)

10. Once you complete your transaction, the screen will reflect “Order-Summary Appears Below.” This will reflect a summary of the item(s) purchased, quantity, and cost.

- Please provide any special instructions in the Comments section.

11. You will receive an e-mail confirmation directly from PaySchools. This email will include your confirmation number. This is your receipt for your purchase.

12. To check your Order History, please log in to PaySchools from the link on the www.lc-ps.org website or at <http://www.payschools.com/categories.asp>. On login, you will be directed to your Profile. Please make any updates to your profile and submit, or you can skip and click on the PaySchool feature that you would like to visit.

- Please note that orders will remain in your History for 90 days.