

Middle School-Central Parent and Family Engagement Plan
In accordance with the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by the *Every Student Succeeds Act of 2015 (ESSA)*

Parents, staff, and the building administrator have developed this Parent and Family Engagement Plan in accordance with the ESSA Section 1116 activities which are accomplished at Middle School-Central in the ways listed in each Section.

| ESSA Section | Ways in Which Middle School-Central Staff Accomplish These Activities |
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| <p>1116(b)(1) This Plan has been jointly developed and distributed to parents and family members in a language that can be understood. The Plan is updated periodically to meet the changing needs of parents and the school.</p> | <p><i>Describe the development of the Plan, including the stakeholders involved, the steps taken to ensure the Plan is understood, and the process for updating the Plan.</i></p> <p><u>Team:</u> Building Administrator Literacy Specialist Title I Math and ELA teachers Parent</p> <p>The plan will be reviewed and updated annually by the School Improvement Team. It will be posted on the Middle School Central website.</p> |
| <p>1116(c)(1) Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved.</p> | <p><i>An annual meeting is held which includes information for parents on:</i></p> <p>During the yearly fall Open House event, parents receive information regarding Title I.</p> <p><i>How are parents encouraged to attend?</i> School Messenger School Calendar Schoology</p> <p>Parents have not requested transportation or childcare, but accommodations can be made, if needed.</p> |
| <p>1116(c)(2) Offer flexible number of meetings at times convenient to parents and provide transportation, childcare, or home visits as it relates to parental involvement.</p> | <p><i>Meetings are offered at times convenient for parents and if needed, transportation, childcare, and home visits can be arranged:</i></p> <p>Parent-Teacher Conferences are available in-person and virtual, as well as, during the day and in the evening. Those unable to attend during the allotted times, may request a meeting with the teacher on an alternate date/time.</p> <p>Individual student meetings (child study meetings and IEP's) are held at a time that is convenient to parents. These could</p> |

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| | <p>occur before, during, or after school, as well as a virtual option.</p> <p>Parents have not requested transportation or childcare, but accommodations can be made, if needed.</p> |
| <p>1116(c)(3) Involve parents in an organized, ongoing and timely way in the planning, reviewing, and improvement of Title I programs, including the development, review, and improvement of the Parent and Family Engagement Plan and the Schoolwide Program Plan.</p> | <p><i>Parents are involved in the development of the School Improvement Plan and Title I Program development in the following ways:</i></p> <p>We solicit input from our parents through parent surveys. In the fall, we do a culture and climate survey. In the spring, we do a survey about school safety, climate and culture, and academic rigor. We survey parents, students, and staff. Students and parents also complete a survey surrounding support programs, if applicable.</p> <p>We do not currently have parents that sit on the School Improvement Team. We are looking to extend this invite to parents in the future.</p> |
| <p>1116(c)(4)(A) Provide parents of Title I children timely information about the Title I Program.</p> | <p><i>Parents are provided information regarding the school Programs in the following ways:</i></p> <p>A letter is sent home to students when a support class is recommended.</p> |
| <p>1116(c)(4)(B) Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the achievement levels students are expected to meet.</p> | <p><i>Parents are provided information about the school's curriculum, assessments, and proficiency level expectations in the following ways:</i></p> <ul style="list-style-type: none"> ● Open House ● Course Syllabus ● Schoology ● Parent-Teacher Conferences ● Atlas ● School Website ● Mid-marking and Quarterly Grades ● NWEA report with explanation ● M-STEP report with explanation ● Child Study meetings ● IEP Meetings ● Transition Meetings |
| <p>1116(c)(4)(C) Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision-making as it relates to their child's education, and to respond to any suggestions as soon as possible.</p> | <p><i>Parents have opportunities to share suggestions, participate in decision making, and respond to any suggestions in the following ways:</i></p> <ul style="list-style-type: none"> ● Parent Surveys ● In-Person Meetings (IEP's and Child Study) ● Parent-Teacher Conferences ● Open House ● Email |
| <p>1116(c)(5) Ensure that if the Schoolwide Program Plan is not satisfactory to parents of participating students, submit</p> | <p><i>If parents are not satisfied with the School Improvement Plan or Programs, they have opportunities to make comments by:</i></p> |

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| any parent comments on the Plan when the school makes the Plan available to the Local Educational Agency (LEA). | <p>We are working on creating a PTO group where the opportunity to comment could be made.</p> <p>At this time, parents can call or email administrators with comments or concerns.</p> |
| The School-Parent Compact Must: | |
| 1116(d) Jointly, with parents, develop a School-Parent Compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 1116(d) Clearly explain district and school goals for students to meet the challenging State academic standards. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 1116(d) & 1116(d)(1) Describe ways that teachers are responsible for supporting students' learning and providing high quality curriculum and instruction. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 1116(d) & 1116(d)(1) Describe specific ways parents will be responsible for supporting their children's learning. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 1116(d) Describe specific ways students will be responsible for their learning. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 1116(d) & 1116(d)(2)(C) Describe school activities to build partnerships with parents, including chances for parents to volunteer, take part in, and observe classroom activities, and communicate with teachers. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 1116(d) & 1116(f) Describe how parents and family members are involved in developing and revising the compact. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 1116(d)(1) & 1116(d)(2)(A-C) Ensure regular two-way meaningful communication between family members and school staff throughout the school year, so that parents are kept up to date on their students' progress and get regular tips on home learning. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 1116(f) Communicate information using family friendly language and format. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>1116(e)(1) Shall provide assistance to parents of students served by the school in understanding the State's academic content standards, the State and Local assessments, and how to monitor their child's progress and work with educators to improve the achievement of their children.</p> | <p><i>How does the staff provide assistance to parents to help them understand the content standards, assessments, how to monitor their child's progress, and how to work with educators to improve the achievement of their children? What training is provided to families?</i></p> <p>At the beginning of the school year, teachers distribute a class syllabi. On Schoology, teachers post weekly agendas as well as essential documents for parents. We also have curricular calendars in Schoology. During Open House, teachers present parents with an overview of content covered and class expectations. The building sends out a weekly newsletter (MSC News & Information). We have a school Facebook page where general information is shared about curriculum and upcoming assessments. Each spring, we hold a family engagement night where we cover topics such as content through engaging activities, ability to access information regarding their child's grades/progress, and support services for their child's social/emotional growth.</p> |

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| <p>1116(e)(2) Shall provide materials and training to help parents work with their children to improve their children’s achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.</p> | <p><i>Staff will provide parents with appropriate materials and offer training in our school to enable them to support their child’s academic progress. These include:</i></p> <p>At Open House we provide parents with information regarding content covered in the class and activities/clubs available within the school. Office staff are available to support families with Schoology and Parent Portal. Each spring, we hold a family engagement night where we cover topics such as content through engaging activities, ability to access information regarding their child’s grades/progress, and support services for their child’s social/emotional growth.</p> |
| <p>1116(e)(3) Shall educate staff in the value and utility of parents’ contributions, in how to reach out to, and communicate with, and work with parents as equal partners, to coordinate and implement parental involvement programs, and to build relationships between the parents and the school.</p> | <p><i>On-going professional development for staff on effective ways to increase parental involvement occurs annually. They include:</i></p> <p>This is an area where we want to improve. As a staff, we are exploring ways to improve our partnerships with parents. We are working toward recruiting parents to establish a PTO group.</p> <p>Starting with the 2023/2024 school year administrators will provide professional learning to staff on how to build positive working relationships with parents and guardians.</p> |
| <p>1116(e)(4) Shall coordinate and integrate parental involvement Programs and activities with other Federal, State, and local Programs, including public preschool Programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.</p> | <p><i>Coordination with other Programs for parental involvement includes:</i></p> <p>In August, we offer a program “Off to a Great Start” to all incoming 6th graders. This helps students transition to middle school to help build a positive experience upon entering middle school. We also have a W.E.B. (Where Everyone Belongs), which is a mentorship program to help with middle school transition. We also have Lancer Day at the beginning of the school year that brings in families to provide opportunities to connect with our school.</p> <p>In September, parents are invited in for an Open House night. They receive information from administrators and visit each of their child’s classrooms.</p> |
| <p>1116(e)(5) Shall ensure information is shared with parents in a language and format they can understand.</p> | <p><i>Information is shared with parents in a language and format they can understand. Examples include:</i></p> <ul style="list-style-type: none"> • We review documents to ensure they are void of educational jargon. • If using acronyms, we explain what they mean. • Documents are translated into languages other than English as needed |

Gray Area - Recommended Best Practice, but Not Required

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| <p>1116(e)(6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.</p> | <p>_____</p> |
| <p>1116(e)(7) May provide necessary literacy training from funds received under this part if the LEA has exhausted all other reasonably-available sources of funding for such training.</p> | <p>_____</p> |
| <p>1116(e)(8) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.</p> | <p>_____</p> |
| <p>1116(e)(9) May train parents to enhance the involvement of other parents.</p> | <p>_____</p> |
| <p>1116(e)(10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.</p> | <p>_____</p> |
| <p>1116(e)(11) May adopt and implement model approaches to improving parental involvement.</p> | <p>_____</p> |
| <p>1116(e)(12) May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in Programs supported under this Section.</p> | <p>_____</p> |
| <p>1116(e)(13) May develop appropriate roles for community-based organizations and businesses</p> | <p>_____</p> |

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| in parental involvement activities. | |
| <p>1116(e)(14) Shall provide other reasonable support for parental involvement activities as parents may request.</p> | <p><i>Parents are provided with other reasonable support such as:</i></p> <p>We had a parent education night for “Rachel’s Challenge” (SEL).</p> <p><i>How does the school collect this information?</i></p> <p>We use our annual parent survey to solicit feedback on activities, social/emotional and educational needs, and for general feedback. Parents also provide feedback to our teachers, counselors, and administrators on an individual basis depending on the situation.</p> |
| <p>1116(f) Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.</p> | <p><i>Staff provide opportunities for full parent participation:</i></p> <p>Parents with limited English proficiency:</p> <ul style="list-style-type: none"> • we have a translator that is available to parents upon request <p>Parents with disabilities:</p> <ul style="list-style-type: none"> • TTD for parents that are hearing impaired • We have a braille machine for documents that need to be transferred to braille • We have the capability to enlarge text for vision impaired families • The building and websites are ADA compliant <p>Parents of migratory children:</p> <ul style="list-style-type: none"> • In the event we have a parent of a migratory student, we would continue to keep these families informed about events at our school and continue to provide them with materials as needed. We would continue communication through school messenger and Schoology |