

# Legal Notices

## Protection of Pupil Rights Amendment (PPRA) Notice, Consent and Opt-Out Information

The protection of Pupil Rights Amendment (PPRA) requires L'Anse Creuse Public Schools to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following seven areas ("protected information surveys"):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;

4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Income, other than as required by law to determine program eligibility.

L'Anse Creuse Public Schools has not been informed of dates or timelines for surveys, health screenings or other PPRA activities for the school year. When a specific activity is included, you will:

- Receive notice and an opportunity to opt a student out, and
- Inspect, upon request, before administration or use

Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-4605

## Public Notice: Pest Management Program

L'Anse Creuse Public Schools would like to inform you that an Integrated Pest Management (IPM) approach for controlling insects, rodents and weeds will be used at all buildings within the district. Pest inspections will be performed on a monthly basis, and a notice will be posted at the main doors 72 prior to inspection. Through maintenance and cleaning, we will reduce or eliminate available food and water sources and hiding places for the pests. We will also routinely monitor the school area to detect pest problems and prevent the pests from becoming established. Some IPM techniques we will employ include monitoring, increasing sanitation, sealing entry points, physically removing pests and modifying storage practices.

From time to time, it may be necessary to use chemicals to control a pest problem. Chemicals will only be used when necessary and will not be routinely applied. When chemicals must be used, the school will use the least toxic products possible. Access to treated areas will be secured against unauthorized access for the period specified on the pesticide label. Notices will be posted at application areas and will remain there until the posted re-entry time is met. You may request prior notification of specific applications made at the school. To receive notification, you must be placed on the notification registry. The registrants will be notified at least 72 hours before a pesticide is applied. If the chemical application must be made to control an emergency pest program, notice will be provided as soon as possible after the application. Exemptions to this notification include cleaners, disinfectants, baits, gels and any EPA-exempt pesticides. If you would like to be placed on this registry, please contact Randy Baker, Supervisor for Grounds/Maintenance and Custodial Services by **Oct. 2, 2024** at (586) 783-6550, ext. 1111.



A new pesticide prior notification must be filed annually.

### Pesticide prior notification request 2024 - 2025

Parent/Guardian's Name: \_\_\_\_\_

Student's (Child's) Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Email: \_\_\_\_\_

School and/or Day Care Center: \_\_\_\_\_

**Please check one:**

- I wish to be notified prior to a scheduled pesticide treatment inside of the school/day care center.
- I wish to be notified prior to a scheduled pesticide treatment on the outside grounds of the school/day care center.
- Both of the above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

[www.lc-ps.org](http://www.lc-ps.org)

**NOTICE OF NONDISCRIMINATION**

It is the policy of L'Anse Creuse Public Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent for Human Resources, L'Anse Creuse Public Schools, Harry L. Wheeler Community Center and Administrative Offices, 24076 F. V. Pankow Blvd., Clinton Township, MI 48036, and (586) 783-6300.

Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director for Special Education, (586) 783-6300.

## Student and Family Rights Concerning School Records

The Family Educational Rights and Privacy Act (FERPA) afford parent(s)/guardian(s) and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and copy the student's education records within 45 school days of the day the district receives a request for access (more at <http://www.lc-ps.org/Administration/LegalNotices/>).
2. The right to request the amendment of the student's education records that the parent(s)/guardian(s) or eligible student believes are inaccurate, misleading or an invasion of privacy (more at <http://www.lc-ps.org/Administration/LegalNotices/>).
3. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Michigan law authorizes disclosure without consent.
4. The right to be informed that, pursuant to federal law and state mandate, records of suspension or expulsion action against the student are considered to be a part of the "student record" and the district is required to transfer those records pertaining to suspension or expulsion to any public or private school in which the student has enrolled within 30 days of the date of the request from the other school.
5. The right to be informed that disclosure is permitted without consent of school officials with legitimate educational or administrative interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or the parent(s)/guardian(s) or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. The right to know that, upon request, the district discloses education records, including records of suspension or expulsion action against the student, without consent to officials of another school district in which a student has enrolled or intends to enroll as well as to person(s) specifically required or allowed by state or federal law.
6. The right to know that disclosure is also permitted without consent

to: any person for research, statistical reporting, or planning, if no student or parent(s)/guardian(s) can be identified; any person named in a court order; and appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons.

### Directory Information

7. The right to prohibit the release of directory information concerning the parent(s)/guardian(s)' child. Throughout the school year, the district may release directory information regarding students limited to:
  - Name; address; telephone number; participation in officially recognized activities and sports; height if member of athletic team; weight if member of an athletic team which requires disclosure to participate; years of attendance; date of graduation; awards received; honor rolls; scholarships; picture; videotape; grade level; academic awards; degrees and honors; and major field of study.
8. The right to prohibit the release of directory information concerning the parent(s)/guardian(s)' child to Armed Forces recruiting personnel. Student information to be released to the Armed Forces is to include: name, address, and telephone number.

Any parent(s)/guardian(s) or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within 30 days of the date of this notice. No directory information will be released within this time period, unless the parent(s)/guardian(s) or eligible student are specifically informed otherwise.

9. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of the office that administers FERPA is:

Family Policy Compliance  
Office U.S. Department of  
Education Washington, D.C.  
20202-4605

For the complete Board policy, log on to:  
<http://www.lc-ps.org/our-district/foia-legal-notices/>

## Annual Asbestos Hazard Emergency Response Act (AHERA) Notification

In April 2024, L'Anse Creuse Public Schools completed its six-month Asbestos Hazard Emergency Response Act (AHERA) surveillance reports for all remaining asbestos-containing building materials. The next re-inspection is scheduled for September 2024. L'Anse Creuse Public Schools plans to maintain all asbestos containing materials under the Operations and Maintenance Program. Any removal projects will be performed by a Michigan licensed asbestos abatement

contractor and managed by a reputable environmental company. These reports are available to the public upon request. This notification is required annually in accordance with the Federal Register 40CFR, Part 763. If there are any further questions or concerns, please contact Randy Baker, Supervisor for Custodial, Maintenance and Grounds, (586) 783-6550, x1111.

# Legal Notices

## DISTRICT BULLYING POLICY

It is the policy of the District to provide a safe and nurturing environment for all of its students. Appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying is expected of students, as well as administrators, faculty, staff, visitors, and volunteers.

### **Bullying and Cyberbullying are Prohibited**

Bullying and cyberbullying of a student, whether by other students, staff, visitors, Board members, parents, guests, contractors, vendors, and volunteers, is prohibited. All students are protected under this policy, and bullying and cyberbullying are prohibited without regard to its subject matter or motivating animus.

### **Definitions**

"Bullying" means any written, verbal, or physical act, or any electronic communication, but not limited to, cyberbullying, that is intended or that a reasonable person would know is likely to harm one (1) or more students either directly or indirectly by doing any of the following:

- A. Substantially interfering with educational opportunities, benefits, or programs of one (1) or more students.
- B. Adversely affecting the ability of a pupil to participate in or benefit from the School District's or public school's educational programs or activities by placing the student in reasonable fear of physical harm or by causing substantial emotional distress.
- C. Having an actual and substantial detrimental effect on a student's physical or mental health.
- D. Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

"Cyberbullying" means any electronic communication that is intended or that a reasonable person would know is likely to harm one (1) or more students either directly or indirectly by doing any of the following:

- A. Substantially interfering with educational opportunities, benefits, or programs of one (1) or more students.
- B. Adversely affecting the ability of a student to participate in or benefit from the School District's or public school's educational programs or activities by placing the student in reasonable fear of physical harm or by causing substantial emotional distress.
- C. Having an actual and substantial detrimental effect on a student's physical or mental health.
- D. Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Since "bullying" also includes "cyberbullying", any reference in this policy to "bullying" shall also be deemed to refer to "cyberbullying." Bullying and cyber-bullying are prohibited at school. "At school" is defined as on school premises, at school-sponsored activities or events, in a school-related vehicle, or using a telecommunications access device or a telecommunications service provider if the telecommunications access device or telecommunications service provider is owned by or under the control of the School District. "Telecommunications access device" and "telecommunications service provider" mean those terms as defined in Section 219a of the Michigan Penal Code (M.C.L. 750.219a). Bullying and cyberbullying that does not occur "at school," as defined above, but that causes a substantial disruption to the educational environment, may be subject to disciplinary action in accordance with this policy and applicable law.

### **Reporting and Investigating Reports of Bullying**

Every student is encouraged to promptly report any situation that he or she believes to be bullying behavior directed toward himself/herself or another student to a teacher, a counselor, a building principal, or an assistant principal. Staff members shall report any reports made by students or situations that they believe to be bullying behavior directed toward a student to the building principal. Complaints against the building principal shall be reported to the Superintendent. Complaints against the Superintendent shall be reported to the Board President. Under State law, a school employee, school volunteer, student, or parent or guardian who promptly reports in good faith an act of bullying to the appropriate school official designated in this policy and who makes this report in compliance with the procedures set forth in this policy is immune from a cause of action for damages arising out of the reporting itself or any failure to remedy the reported incident. This immunity does not apply to a school official who is responsible for implementing this policy or for remedying the bullying, when acting in that capacity. Retaliation or false accusation against a target of bullying, a witness, or another person with information about an act of bullying is prohibited. Suspected retaliation should be reported in the same manner as suspected bullying behavior. Making intentionally false accusations of bullying is likewise prohibited. Retaliation and making intentionally false accusations of bullying may result in disciplinary action up to and including expulsion. All complaints about bullying that may violate this policy shall be promptly investigated and documented. The building principal or the principal's designee is responsible for the investigation. If the investigation results in a finding that bullying has occurred, it shall result in prompt and appropriate disciplinary action, up to and including expulsion for students, up to and including discharge for employees, and up to and including exclusion from school property for parents, guests, volunteers, and contractors. Individuals may also be referred to law enforcement officials. Where the investigation results in a finding that bullying has occurred, both the parent or legal guardian of a victim of bullying and the parent or legal guardian of a perpetrator of the bullying shall be notified promptly in writing. In addition, administrators investigating alleged bullying may notify parents of the victim or perpetrator of bullying sooner than the conclusion of the investigation if circumstances dictate such earlier notification. Each school shall document any prohibited incident that is reported and shall document all verified incidents of bullying and the resulting consequences, including the required notification of parents or guardians and any discipline and referrals. The Superintendent is the school official responsible for ensuring that the policy is implemented.

### **Confidentiality**

The District will comply with all applicable laws regarding confidentiality of personally identifiable information from education records. In addition, the identity of an individual who reports an act of bullying or cyberbullying shall be and remain confidential. The principal, or the principal's designee, shall ensure that the name of an individual who reports an act of bullying or cyberbullying is withheld from the alleged perpetrator and the perpetrator's parent(s), legal guardian(s) and representative(s), and is redacted from any report of bullying or cyberbullying that is publicly disclosed.

### **Notification & Reporting**

This policy will be annually circulated to parents and students and shall be posted on the District website. As required by State statute, the Superintendent shall provide a report of all verified incidents of bullying and other required information to the Michigan Department of Education on an annual basis, according to the form and procedures established by the Department. As required by State statute, the District's procedures with respect to bullying are contained within this policy, and thus no administrative guidelines accompany this policy.

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