

**Letter of Understanding  
between  
MEA-NEA, Local 1, L'Anse Creuse  
and  
The L'Anse Creuse Public Schools Board of Education**

**Restructured School Day**

Pursuant to creating a restructured school day beginning first semester of the 2022-2023 school years, the parties agree to the following, including changes that impact Article VI of the Master Agreement.

1. The student day will be extended by four (4) minutes each day and reduced by 60 minutes on the restructured Wednesdays. On the restructured Wednesdays, the teacher's day will be extended 15 minutes for a total of 75 minutes of professional work time. At the elementary level, by a majority vote of the building staff, the 75 minutes of professional work time can occur before the start of the teacher day.
2. Professional work time on Wednesdays may include school improvement, department/grade level meetings, PBIS, individual planning time.
3. The restructured day schedule will be created at the district level and shall be mutually agreed upon by both parties.
4. A minimum of nine (9) restructured days in 2022-2023, 2023-2024 and 2024-2025 will be scheduled as individual planning time.
5. Part time teachers will attend professional work time on a percentage basis, mutually agreed upon with the building administrator.
6. The building school improvement team will create a plan for the relevant use of the restructured time and determine the agenda for the building staff.
7. Beginning with 2022-2023, the normal weekly teaching load for teachers at the secondary level shall consist of twenty- five (25) periods of instruction per week and no more than 309 minutes per day of teacher student contact time on Monday, Tuesday, Thursday and Friday and 260 minutes on Wednesday if needed to comply with state mandates.
8. Student contact time at the elementary level shall not exceed 339 minutes per day for kindergarten through grade 5 including pre-school and T.K on Monday, Tuesday, Thursday and Friday and 289 minutes on Wednesday if needed to comply with state mandates. Teachers at the elementary level shall be guaranteed a minimum of 290 minutes of preparation time per week and a guaranteed minimum of one preparation period per day.
9. On Wednesdays, the preparation time for elementary and secondary teaches shall be reduced by no more that ten (10) minutes of the preparation time teachers receive on Monday, Tuesday, Thursday, and Friday.

The parties agree to review the restructured day at the end of each semester and make whatever modifications are necessary.

At the end of the 2022-2023 school year and each succeeding year of the contract, the parties will meet to review this letter to look at possible modifications if necessary. Nothing in this agreement will be deemed as setting precedent.

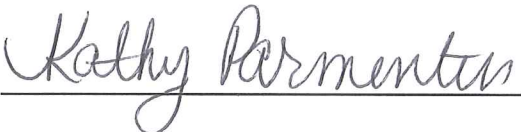
L'ANSE CREUSE PUBLIC SCHOOLS

By: 

Date: 9-12-22

Greg Dixon, Assistant Superintendent for Human Resources  
L'Anse Creuse Public Schools

MEA-NEA Local 1, L'Anse Creuse

By: 

Date: 9-12-22

Kathy Parmentier, President  
MEA-NEA Local 1, L'Anse Creuse