

L'Anse Creuse
Middle School-Central
National Junior Honor Society



CHARACTER
SCHOLARSHIP
LEADERSHIP
SERVICE
CITIZENSHIP

Chapter By-Laws

Article I
Name and Purpose

Section 1. The name of this organization shall be the L'Anse Creuse Middle School-Central chapter of the National Junior Honor Society.

Section 2. The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render services, to promote leadership, to develop character, and to encourage citizenship in students of Middle School-Central.

Section 3. The National Junior Honor Society (hereinafter "NJHS") shall be under the sponsorship of the National Association of Secondary School Principals (hereinafter "NASSP"), 1904 Association Drive, Reston, VA 20191.

Section 4. The following pledge shall be used by the chapter:

*I pledge myself to uphold
The high purposes of
The National Junior Honor Society
To which I have been elected
I will be true to the principles for which it stands
I will be loyal to my school
And will maintain and encourage
High standards of
Scholarship
Character
Leadership
Citizenship
and Service.*

Section 5. The motto of the NJHS shall be *Light is the symbol of Truth.*

Section 6. The official colors of the NJHS shall be blue and white.

**Article II
The Principal**

Section 1. The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 2. The principal shall annually appoint a chapter advisor, who may serve consecutive terms.

Section 3. The principal shall be a part of the local school appeal process for non-selection or dismissal cases.

**Article III
The Chapter Advisor**

Section 1. The chapter advisor shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students and community.

Section 2. The chapter advisor shall maintain files on membership, chapter history, activities, and financial transactions. The chapter advisor shall send the annual activity report to the national office.

Section 3. The chapter advisor shall regularly review (typically at the end of each marking period) each member for compliance with NJHS standards and obligations.

Section 4. The chapter advisor shall help the chapter officers understand and carry out their duties.

**Article IV
Faculty Council**

Section 1. The faculty council shall consist of a minimum of five voting members appointed annually by the principal. No principal may be included on the faculty council.

Section 2. The term of the faculty council shall be one year. Members may be appointed to consecutive terms.

Section 3. The chapter advisor shall be an ex-officio, non-voting, sixth member of the faculty council.

Section 4. The faculty council shall meet at least once a year to select members and to consider dismissal, non-selection, and warning cases.

Article V Membership

Section 1. Membership is an honor bestowed upon a student. Selection for membership is by a majority vote of the faculty council and is based on outstanding scholarship, character, leadership, service, and citizenship.

Section 2. The faculty council shall reserve the right to award honorary membership to school officials, principals, teachers, NJHS advisors, or adults in recognition of outstanding service rendered to the school in keeping with the purpose of the National Junior Honor Society.

Section 3. Candidates become members when inducted at a special ceremony. Membership cards and certificates shall be issued at that time. Advisors may also choose to give special pins or emblems to denote executive board status or second year of membership.

Section 4. A National Junior Honor Society member who transfers to L'Anse Creuse Middle School-Central and brings a letter from the former principal or chapter advisor, or presents their NJHS membership card shall be accepted automatically as a member of this chapter. Transfer members must meet all of the standards of the L'Anse Creuse Middle School-Central Chapter of the National Junior Honor Society in order to retain membership.

Section 5. Members who resign or are dismissed are never again eligible for membership or its benefits.

Article VI Selection of Members

Section 1. To be eligible for membership the candidate must be a member of the seventh or eighth grades and have been in attendance at L'Anse Creuse Middle School-Central the equivalent of one semester. Members shall demonstrate outstanding scholarship, character, leadership, service, and citizenship.

Section 2. Scholarship

Candidates must have a cumulative GPA of 3.4 for admittance into the chapter. GPA's will not be rounded as teachers often round scores when calculating final grades. Therefore a 3.399 is NOT equivalent to 3.4

Section 3. Character

A person demonstrates character often displays the qualities of: respect, responsibility, trustworthiness, fairness, and caring. In addition, it can also be said that the student of character:

- Takes criticism willingly and accepts recommendations graciously;
- Consistently exemplifies desirable qualities of behavior; such as, cheerfulness, friendliness, poise, and stability;
- Upholds principles of morality and ethics;
- Cooperates by complying with school regulations concerning property, programs, office, halls, dress code, etc.
- Demonstrates the highest standards of honesty and reliability;
- Regularly shows courtesy, concern, and respect for others;
- Observes instructions and rules, is punctual, and faithful both inside and outside the classroom;
- Has powers of concentration, self-discipline, and sustained attention as shown by perseverance and applies to studies in core and encore subjects;

- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others;
- Is awarded only S's and O's in citizenship comments.

Section 4. Leadership

The leadership criterion is considered highly important for membership selection. Leadership roles in both the school and community may be considered.

The student who exercises leadership:

- Is resourceful in proposing new problems, applying principles, and making suggestions;
- Demonstrates initiative in promoting school activities;
- Exercises positive influence on peers in upholding school ideals;
- Contributes ideas that improve the civic life of the school;
- Is able to delegate responsibilities;
- Exemplifies positive initiative;
- Successfully hold student offices or positions of responsibility; conducts business effectively and efficiently; demonstrates reliability and dependability; for example, safety patrols, office workers, school store monitors, student council, etc.
- Is a leader in the classroom, at work, and in other school community activities;
- Is thoroughly dependable in any responsibility accepted;
- Is willing to uphold scholarship and maintain a positive school attitude;

Section 5. Service

Service is generally considered to be those actions undertaken by the student, which are done with or on behalf of others with-

out any direct financial or material compensation to the individual performing the service. In considering service, the faculty council will review the contributions this candidate has made to school, classmates, and community, as well as, the student's attitude toward service.

The student who serves:

- Volunteers and provides dependable and well-organized assistance, is gladly available, and is willing to sacrifice to offer assistance;
- Works well with others and is willing to take on difficult or inconspicuous responsibilities;
- Cheerfully and enthusiastically renders any requested service to the school;
- Is willing to represent the class or school in inter-class and inter-scholastic competitions;
- Does committee and staff work without complaint;
- Participates in some activity outside of school; for example, Girl Scouts, Boy Scouts, religious groups, volunteer services for the elderly, poor, or disadvantaged;
- Mentors persons in the community or students at other schools;
- Shows courtesy by assisting visitors, teachers, and students.

Section 6. Citizenship

The student who demonstrates citizenship:

- Understands the importance of civic involvement;
- Has a high regard for freedom, justice, and respect of the American form of representative government;
- Demonstrates mature participation and responsibility through involvement with such activities as Scouting, community organizations, and school clubs.

Section 7. The selection of each member to the chapter shall be by a majority vote of the faculty council.

Section 8. A description of the selection procedure shall be published in the L'Anse Creuse Middle School-Central School Calendar. The selection procedure shall be determined by the faculty council and shall be consistent with the rules and regulations of the National Junior Honor Society.

Section 9. The National Council and the NASSP shall not review the judgment of the faculty council regarding selection of individual members to local chapters.

Article VII Discipline/Dismissal

Section 1. A description of the discipline/dismissal procedure shall be available to the members of the chapter.

Section 2. A member who falls below the NJHS standards (receives an N or U in citizenship, or falls below a 3.2 cumulative GPA) shall be promptly warned in writing by the chapter advisor and given one grading period (quarter) to correct the deficiency. In the case of flagrant violation of school rules or civil laws, a member does not necessarily have to be warned.

Section 3. The faculty council shall determine when an individual has exceeded a reasonable number of warnings.

Section 4. In all cases of impending dismissal, a member shall have the right to written notification of the charges and a hearing before the faculty council. Any member who withdraws or is dismissed from the chapter shall return their membership card and emblem to the principal or advisor.

Section 5. A member who has been dismissed may appeal the decision of the faculty council under the same rules for disciplinary appeals in the L'Anse Creuse Public School System.

Section 6. The National Council and the NASSP shall hear no appeals in dismissal cases.

Article VIII Nomination and Election of Officers

Section 1. The officers of this chapter shall be the president, vice-president, secretary, treasurer, and historian. Additional officers can be named as needed by the members.

Section 2. Officers shall be elected at the second regular meeting of the chapter following the spring induction ceremony.

Section 3. New officers shall be in office until the meeting following the induction ceremony. At that time, candidates for the next year's executive board will be announced.

Article IX Officers' Duties and Responsibilities

Section 1. It shall be the duty of the President to

- Preside over meetings
- Provide leadership skills
- Organize fundraisers and group activities
- Obtain service opportunities (group and individual)
- Participate in the planning and implementation of the Spring Banquet/Induction Ceremony

Section 2. It shall be the duty of the Vice-President to

- Complete duties of the president in case of president's absence
- Help preside over meetings – maintain order
- Obtain service opportunities (group and individual)
- Organize fundraisers with the president
- Participate in the planning and implementation of the Spring Banquet/Induction Ceremony

Section 3. It shall be the duty of the Secretary to:

- Record minutes for all meetings

- Keep records of membership attendance at meetings
- Obtain service opportunities (group and individual)
- Submit school-wide announcements
- Oversee the creation of posters, etc.
- Create news bulletins or press releases of important information or activities
- Participate in the planning and implementation of the Spring Banquet/Induction Ceremony

Section 4. It shall be the duty of the Treasurer to:

- Maintain an accurate record of all chapter funds and report at meetings
- Organize fundraisers with the president
- Collect and counts all funds
- Organize ordering of supplies, etc.
- Obtain service opportunities (group and individual)
- Participate in the planning and implementation of the Spring Banquet/Induction Ceremony

Section 5. It shall be the duty of the Historian to:

- Take pictures of events and meetings
- Update the NJHS bulletin board with current events, pictures, announcements, etc.
- Assist Secretary with news bulletins and press releases
- Obtain service opportunities (group and individual)
- Participate in the planning and implementation of the Spring Banquet Induction Ceremony

Section 6. If an office becomes vacant, a special election will be held to fill the vacancy.

Article X

Executive Committee

Section 1. The executive committee shall consist of the officers of the chapter and the chapter advisor.

Section 2. The executive committee shall have the general supervision of the affairs of the chapter between its busi-

ness meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter by laws. All actions of the executive committee shall be subject to the review of the chapter membership.

Section 3. The executive committee shall have the responsibility for ensuring the chapter activities and procedures follow school policy and regulations.

Article XI Meetings

Section 1. The executive board shall meet a minimum of once a month, typically before the general meeting. The executive board shall set the agenda and prepare for the general membership meeting. The amount of time between the executive board meeting and the general meeting shall be determined by either the executive board or the advisor.

Section 2. The chapter shall meet a minimum of once a month, typically called by the president or the executive board.

Section 3. The president may call special meetings approved by the executive committee.

Section 4. The advisor may call special meetings at any time.

Section 5. The chapter shall conduct meetings according to Robert's Rules of Order in all points not provided for in these by laws.

Section XII Activities

Section 1. The chapter shall be involved in one or more service projects during the school year. All members shall participate in at least 5 hours of group community service per semester and regularly be part of these activities.

Section 2. Each member shall be involved in an individual service project as approved by the chapter advisor. All members shall participate in at least 5 hours of individual community service per semester.

Article XIII Amendments

Section 1. These by laws, with the exception of Article VI, Selection of Members, may be amended only by the super majority vote of two-thirds (2/3) of the chapter members. Article VI, Selection of Members, can only be amended by the super majority vote of two-thirds (2/3) of the faculty council or the principal.

L'Anse Creuse Public Schools Middle School-Central National Junior Honor Society

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