



36727 Jefferson Avenue
Harrison Township, MI 48045-2917
(586) 783-6300

Posting date: October 15, 2007

FOOD AND NUTRITION SERVICES

2007 - 2008 SCHOOL YEAR

Middle School North

Classification I – Cook/Cashier

4 Hours

TEMPORARY

QUALIFICATIONS:

1. Able to secure appropriate Health Department Handling Permits as required.
2. Prepare and distribute meals in accordance with approved menu and daily demand.
3. Clean equipment, spaces and utensils when through serving and return to proper area.
4. Maintain records and reports as directed
5. Inventory food items periodically and/or as directed.
6. Prepare and distribute meals for meetings, banquets, bazaars, breakfasts, luncheons, and dinners, etc., as part of extra time curricular activities.
7. Assist principals in emergencies.
8. Be accountable to the building administrator for her/his relationship with students and staff.
9. Other such duties as may be assigned by the Food Service Supervisor.
10. Performs major cleaning of refrigerators and storerooms at regularly scheduled intervals.
11. Participated in in-service training.
12. Perceives and accomplishes such other duties as may be apparent to a prudent employee.
13. Knowledge of or willingness to learn employee's requirements to comply with safety and health standards, rules, regulations, and orders issued under the Michigan Occupational Safety and Health Act (MI-OSHA) and applicable to her/his conduct.

Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.

All persons interested in the above position should send their **in district employee application form** (if district employee) or letter of application to the Personnel Office, 36727 Jefferson Avenue, Harrison Township, MI 48045-2917 **on or before Friday, October 20, 2007 at 4:00 p.m.**

Gary L. Mrak
Director for Personnel

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NOTICE OF NONDISCRIMINATION. It is the policy of L'Anse Creuse Public Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent for Personnel, L'Anse Creuse Public Schools Administration, 36727 Jefferson, Harrison Township, MI 48045, (586) 783-6300. Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director for Special Education, (586) 783-6500.