

Orientation Checklist Form

In order to register for classes at Riverside Academy all new students must bring the following documents/records to their registration appointment:

- This completed form
- The New Student Registration Form (both pages)
- Immunization Records*
 - Original OR Copy
 - Each student must bring a shot record indicating that the student has received at least one dose of each required shot (Diphtheria/Tetanus/Pertussis, Polio, Measles/Mumps/Rubella, Hepatitis B, Meningococcal, Varicella) or the student will not be admitted to school according to Michigan state law.
 - Any student who has at least one dose of each required shot but whose shot record is not completely up-to-date will be notified by mail after classes begin.
- Birth Certificate*
 - Original OR Copy
 - Must be legible and not altered or written on in any way
- Most recent school transcript*
 - Original OR Copy
 - Cannot be a report card
- Drop slip*
 - It is illegal for a student to be registered at 2 separate schools for any period of time. Therefore all students must have a drop slip OR there must be a leave date on the school transcript indicating that the student is no longer enrolled.

*These documents/records can be obtained from school(s) the student previously attended

Please answer all questions in the following section:

1. I have received Special Education Services in the past: YES NO
2. I have have not ever been suspended for 10 days or more.
3. Have you ever attended a L'Anse Creuse Public School? YES NO
If YES, which L'Anse Creuse School did you attended?

4. I have viewed the orientation & understand I am responsible for the content covered

Student Signature: _____ Date: _____

Printed Name: _____