



**I. EDUCATIONAL AND PROFESSIONAL TRAINING** (List chronologically)

Level of Education H S, College/Univ.	Name of School/Univ.	State	Field of Study	Type of Degree	Year of Graduation	Dates of Attendance (From...To)

**II. WORK EXPERIENCE** (List chronologically - Attach sheet if necessary)

Employer	City/County	State	Kind of Work	Dates of Employment	Personnel Use

**III. MILITARY EXPERIENCE**

Branch of Service	Occupational Specialist (MOS)	Inclusive Dates	Type of Discharge

**IV. GENERAL INFORMATION** (More space on page 4 for explanation)

Month, Day, and Year available for Employment \_\_\_\_\_

Are you under contract? Yes  No  If yes, where? \_\_\_\_\_

If presently employed, why do you wish to change? \_\_\_\_\_

Have you ever been discharged or requested to resign from a position? Yes  No   
(If yes, explain) \_\_\_\_\_

Have you ever been convicted of a crime? Yes  No   
(If yes, explain) \_\_\_\_\_

Have you ever had a certificate or license revoked or suspended? Yes  No   
(If yes, explain) \_\_\_\_\_

Are any felony convictions or proceedings pending against you? Yes  No   
(If yes, explain) \_\_\_\_\_

Have you been convicted of any offense involving the sexual molestation, physical or sexual abuse, or rape of a child? Yes  No   
(If yes, explain) \_\_\_\_\_

**V. REFERENCES**

It is the applicant's responsibility to have the following information provided the School District in order to be considered for employment.

The names of at least three reference sources must be provided and must include current employer if employed, or last employer is not currently employed.

Name of Reference	Position/Relationship	Mailing Address	Phone
1.			
2.			
3.			

**VI. QUALIFICATION INFORMATION**

Please check the items listed below if applicable to you.

- Dictation, Speed \_\_\_\_\_ words per minute.
- Typing / Keyboarding, Speed \_\_\_\_\_ words per minute.

Any technical training? (Such as legal, mechanical, etc.) \_\_\_\_\_

**Identify Equipment you can operate:**

- Electronic Calculator
- Fax Machine
- Dictating Machine
- Word Processor
- Copier Machine
- Welding Machine
- Truck
- School Bus
- Mowing Machine
- Floor Sander
- Pressure Paint Spray
- Other \_\_\_\_\_

**Identify experience in these areas:**

- Spreadsheets
- Databases
- Word Processing
- Internet

**Identify experience in Skilled Trades:**

- Plastering
- Pipe fitting
- Masonry
- Welding
- Other skilled trades: \_\_\_\_\_
- Carpentry
- Janitorial
- Gardening
- Mechanical
- Plumbing
- Concrete
- Bus driving
- Electrical

**VII. SUPERVISION:**

Have you ever been an instructor or supervisor?  Yes  No

If so, Maximum number supervised \_\_\_\_\_

Type of work involved \_\_\_\_\_

Are you licensed or Certified in a profession or trade?  Yes  No

*L'Anse Creuse is an Equal Opportunity Employer*

